



National Federation of Republican Women

Club Achievement Awards Roadmap, 2022-2023

	<p>The NFRW CLUB ACHIEVEMENT AWARDS Roadmap is a tool to assist clubs. This is NOT the awards form! Achievement Awards (AA) Alerts are provided as reminders of activities clubs should be doing throughout the year to help you attain an award and be an effective, active club. Use the dates that work best for your club.</p> <p>A best tool for any journey is a roadmap. The NFRW Club Achievement Awards Roadmap is a proven method for club success. With your roadmap in hand and shared with your members (navigators), you can make the best use of your club talents and resources.</p>
<p>DATE</p>	<p>JANUARY</p>
	<p>Submit names, addresses, emails, faxes and telephone numbers of the club’s elected officers to your State Federation President and to NFRW.</p> <p>AA Alert</p> <ul style="list-style-type: none"> • If you sent this in by January 1, 2022, your club earned 2 points. Earn another 2 points in 2023.
	<p>Getting the young vote.</p> <p>AA Alert:</p> <ul style="list-style-type: none"> • Consider doing a Voter Registration Drive targeted to the 17-year-old high school seniors who turn 18 prior to the General Election, and your club can earn 4 points. <i>(Also listed in April activities)</i> <p>Make sure to get a copy of last year’s awards form from the previous president to ensure a smooth transition.</p>
	<p>2022 Legislative Sessions</p> <p>AA Alert</p> <ul style="list-style-type: none"> • If your Club has a Legislative Chair who reports on local, state and federal legislation at club meetings, you will earn 3 points. • If your club members studied, drafted or acted upon legislation in 2022 or 2023, you will earn 5 points. <i>Documentation needed—Name/Bill Number and action taken.</i> • If club members acted on legislation as directed by the NFRW Legislative Committee, you can earn 2 bonus points. <i>Documentation needed—Name/Bill Number and action taken.</i> <p>AA Alert</p> <p>Candidates are announcing their candidacy and campaign offices are opening.</p> <ul style="list-style-type: none"> • Do you have a Campaign Committee Chair who is responsible for the development of campaign activities and ensuring club members’ campaign hours and calls are reported directly to the NFRW using the online form? Earn 3 points.

	<p>State Federation Meetings or Conferences AAAlert</p> <ul style="list-style-type: none"> • If your club president (or assigned proxy) attends at least two State Federation meetings or conferences in 2022, you earn 4 points. Earn another 4 points in 2023. • If your club sets aside funds in the budget to send a delegate(s) to State Federation meetings, conferences or conventions, you earn 3 points. (Also listed in budget development in First Quarter Checkpoint.)
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	FEBRUARY
	<p>Forward the NFRW Member Spreadsheet with member names, addresses, emails, and telephone numbers along with a check for membership dues to your State Federation Treasurer to be added to the NFRW database. AA Alert</p> <ul style="list-style-type: none"> • If your club sent this in by February 1, you earned 3 points. Earn another 3 points in 2023. <i>(Also listed in Year End Checkup.)</i>
	<p>Forward a check for the NFRW service charge to your State Federation Treasurer to be paid to NFRW. AAAlert</p> <ul style="list-style-type: none"> • If your club sent this in by February 1, you earned 2 points. Earn another 2 points in 2023.
	<p>AA Alert Has your club reviewed your bylaws?</p> <ul style="list-style-type: none"> • Review your club bylaws to ensure they are in agreement with the NFRW and State Federation Bylaws to earn 2 points.
	MARCH
	<p>Candidate Filing for Republican Party Primary Elections AA Alert</p> <ul style="list-style-type: none"> • Add 5 bonus points if your club recruited at least one member (with full membership privileges) to run for elected local, state or party office or committee.
	<p>NFRW Meetings, Conferences, or Conventions AA Alert</p> <ul style="list-style-type: none"> • If your club set aside funds in the club's budget to assist a member(s) to attend NFRW meetings, conferences or conventions, you earn 2 bonus points. <i>(Also listed in budget development in First Quarter Checkpoint)</i>

	<p>Legislative Advocacy Day AA Alert</p> <ul style="list-style-type: none"> • Add 3 bonus points if one or more members attend a local, state, or NFRW Legislative Day. <i>(Also listed in April activities)</i>
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	<p>AA Alert</p> <p>The election process is about to move into high gear. How can your club ensure that Republican candidates are elected?</p> <ul style="list-style-type: none"> • If your club representatives meet with local and/or state elected officials or party leaders to determine how to maximize club participation and effectiveness in the election process, you earn 3 points.
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<p>30</p>	<p>Support Republican Candidates AA Alert</p> <ul style="list-style-type: none"> • If your club holds Republican candidate panels, forums and/or debates, to which the public is invited and encouraged to attend, you can earn 3 points. Once the filing period has closed and candidates have been certified, plan an event. <i>Documentation needed—Give a brief description of the event.</i> • Encourage club members to serve as precinct election officers, challengers, poll watchers, or members of board of elections. Earn 5 points and contribute to election integrity.
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FIRST QUARTER CHECKPOINT

- Has your club established a yearly calendar planning a minimum of five monthly meetings during 2022? Earn 2 points
- If your club holds ten monthly meetings during 2022, you will earn 2 bonus points.
- Plan five club meetings in 2023 to earn 2 points. If you plan ten club meetings in 2023, you will earn 2 bonus points.
- Has your club updated the club profile on the NFRW.org website with the President's name and biography, as well as club meeting dates, meeting location and website? Earn 2 points.
- Has your club recruited chairpersons for each committee listed on the Club Achievement Award Application? You get 1 point for each committee listed for a total of 15 points. (List attached on page 10)
- Has your club recruited a Program Chairperson who oversees the planning and implementation of programs that support the mission of the NFRW and works with the Club Achievement Award Chair? Earn 3 points.
- Has your club recruited a Club Historian who records the club's history, officers, and important dates and events in a press book, scrapbook, on digital media or other mode to be passed on to future members? Earn 2 bonus points.
- Has your club recruited a Publicity/Public Relations Chairperson who promotes (through the local media) club programs, workshops, fundraising events, community projects and other club activities? Earn 5 points.
- Has your club developed an annual or biennial budget?

1. If your club budgets funds and/or sends a club member(s) or a candidate(s) to a campaign training school or seminar, you earn 2 bonus points.

2. *If your club budgets to send a delegate(s) to State Federation meetings, conferences or conventions, you earn 3 points. (Also listed in January activities.)*
 3. *If your club budgets to assist a delegate(s) to attend National Federation meetings, conferences or conventions, you earn 2 bonus points. (Also listed in March activities.)*
 4. *If your club budgets for and sends a delegate to NFRW's 42nd Biennial Convention to be held in Oklahoma City, Oklahoma, you earn 4 points.*
- Is your club's President sharing information that promotes national, state and regional programs (which was received from NFRW and/or our State Federation) with your club's Board and members? Earn 5 points.
 - Has your club distributed a club newsletter or bulletin in any format (such as email, on the club's website, or U.S. mail) to all members at least six (6) times a year in 2022? Earn 5 points. Earn another 5 points in 2023.
 - Does your club maintain an updated club website. Earn 5 points.
 - Does your club maintain a Facebook, Twitter, or other social media account to reach out to members and potential members? Earn 5 points.
 - Provide each club officer and committee chairperson a copy of club, state, and NFRW Bylaws in 2022 **and/or** 2023, and earn 3 points.
 - Has your club shared a post from the NFRW Facebook Page or other social media to club members and/or the club FB page? Share 10 posts in 2022 and earn 5 points. Share 10 posts in 2023 and earn another 5 points.
 - Has your club published and maintained a membership directory and provided it to each club member (either hard copy or electronically) during 2022? Earn 2 points. Earn another 2 points for this activity in 2023. You may also want to review the Third Quarter Checkpoint as you are planning your programs.

	APRIL
6	<p>State Federation Meetings and Legislative Day AA Alert</p> <ul style="list-style-type: none"> • If your club president (or assigned proxy) attends at least two State Federation meetings or conferences in 2022, you earn 4 points. Earn another 4 points in 2023. <i>(Also listed in January activities.)</i> • If your club sets aside funds in the budget to send a member(s) to State Federation meetings, conferences or conventions, you earn 3 points. <i>(Also listed in January activities.)</i> • Add 3 bonus points if one or more members attend a local, state, or NFRW Legislative Day. <i>(Also listed in March activities.)</i>
	<p>Registration Deadline for State Primary Election AA Alert</p> <p>Make sure your members have been notified of the registration deadline for your State’s Primary Election. Consider holding a voter registration drive.</p> <ul style="list-style-type: none"> • Participate in a Voter Registration Drive and earn 4 points. <i>(Also listed in January activities.)</i> • Our club’s participation helped register _____ Republican voters from 1/1/2022 through 5/31/2023. Earn another 2 points.
	<p>AA Alert</p> <p>Candidates are announcing their candidacy and campaign offices are opening.</p> <ul style="list-style-type: none"> • Do you have a Campaign Committee Chair who is responsible for the development of campaign activities and ensuring club members’ campaign hours and calls are reported directly to the NFRW using the online form? Earn 3 points. • If your club develops a schedule for members to work in precinct/county/state GOP offices to help elect Republican Candidates, you can earn 3 points. • Report your club members’ campaign volunteer hours and calls for the time period July 1, 2021-June 30, 2023, using the NFRW’s online form. Earn 3 points • Enter your club’s campaign hours on the NFRW website club profile page and earn 2 points. • If your club had at least one member who worked as a Campaign Manager in a campaign office, was an election board official or a county, district or state party officer in 2022 or 2023, you earn an additional 3 points. • Add 5 bonus points if your club promoted or worked in the campaign of a Republican woman candidate(s). • Add 5 bonus points if your club participated in a Get-out-the-Vote Campaign (door-knocking and phone banking).

	MAY
	<p>Republican Party Conventions AA Alert</p> <ul style="list-style-type: none"> • If your club has a member(s) who attended a local, state, district or national GOP convention or meeting, you can earn 3 points. <i>(Also listed in August activities.)</i>
	<p>AA Alert</p> <p>With some expenses for your club on the horizon, this may be a good time to think about fundraising activities.</p> <ul style="list-style-type: none"> • Hold a fundraising event/project in 2022 or 2023, and earn 2 points.
	<p>AA Alert</p> <p>This may be a good month to begin planning and executing your Caring for America Project.</p> <ul style="list-style-type: none"> • Submit your club's Caring for America Project to the Caring for America Chair, NFRW website and Facebook page to earn 5 points. • Submit your club's Caring for America Project to the Caring for America Committee for the 2023 NFRW Biennial Convention, and earn 2 bonus points.
	JUNE
14	Flag Day
	<p>AA Alert</p> <p>It's time to donate to some worthwhile projects.</p> <ul style="list-style-type: none"> • In 2022 and 2023, donate a minimum of twenty-five dollars (\$25) to the Marion Martin Building Endowment Fund to help maintain NFRW headquarters. Earn 4 points for each contribution. • Donate at least twenty-five dollars (\$25) to the Federation Fund in 2022 and 2023 and earn 4 points for each contribution. • If your club participates in or establishes a scholarship to benefit a needful Republican woman in your region, add 3 bonus points <p>What is your club doing to help the community?</p>

	SECOND QUARTER CHECKPOINT
	<p>Time to review membership</p> <ul style="list-style-type: none"> • Do you have a Club Membership Chairperson who oversees membership recruitment and development? Earn 3 points. • Hold at least one function in 2022 or 2023 for membership recruitment, and earn 5 points. <i>Documentation—Give a brief description of function or activity.</i> • Distribute new membership brochures to all members for recruitment, and earn 2 points. • Distribute new member packets to all new members, and earn 2 points. • Has your club participated in a worthwhile or unique activity? Submit an article for the NFRW Club Spotlight, and earn 2 bonus points. • Hold a program and/or workshop on Leadership Development in 2022 or 2023, and earn 2 points. <i>Documentation—Describe the program or workshop.</i>
	JULY
	<p>AA Alert</p> <p>Candidates are announcing their candidacy and campaign offices are opening.</p> <ul style="list-style-type: none"> • Review the Highlighted Alert in April.
	AUGUST
	<p>AA Alert</p> <ul style="list-style-type: none"> • Schools are starting. During 2022 or 2023, this is the perfect time to plan to start, financially assist or mentor a Young Republican, Teenage Republicans, New Generation and/or College Republican Group. Earn 4 bonus points. <i>Documentation needed—Describe club support/actions.</i> • Hold a joint meeting with one of these groups and earn an additional 2 bonus points.

	SEPTEMBER
	<p>AA Alert</p> <ul style="list-style-type: none"> • If your club and/or members donated funds to a literacy program, held a book drive to raise funds for a literacy program, or donated books/dictionaries to a library, school, tutorial program or other agency, and received recognition (picture in paper, news article, certificate of appreciation), you earn 4 points. • If your club contributed a book, tape or video to a community school, institution, library, or literacy council through the Literacy Committee/Mamie Eisenhower Library Project (MELP) in 2022 and 2023, you earn 2 points for each annual contribution.
	<p>AA Alert</p> <p>This is a good time to compare the Democratic Party Platform versus the Republican Party Platform at your next meeting to highlight the differences between the two platforms.</p> <ul style="list-style-type: none"> • If your club presents the differences between Republicans and Democrats on vital policy issues prior to any given election both to club members and to the community through a club program and/or articles in a newsletter, letters to the editor, email, Facebook, Twitter, you can earn 5 points. <p><i>Documentation—Give a brief description of the action taken.</i></p>
	THIRD QUARTER CHECKPOINT
	<p>How are your programs going? Remember to schedule the following types of programs for your club meetings to earn Club Achievement Awards points.</p> <ul style="list-style-type: none"> • Feature Republican speakers and/or GOP initiatives in both 2022 and 2023 to earn 4 points. • Feature a state elected official or NFRW official officer and/or board members as a speaker at one club meeting, and earn 3 points. • Present at least three programs on current legislative issues on either the state or national level in 2022 and 2023 and earn 5 points each year. <i>Documentation—Describe the issues.</i> • Present at least one program in 2022 or 2023 on the purpose, programs, structure and brief history of the NFRW. This program may include a history of our State Federation. Earn 3 points.

	<p>Add 3 bonus points if an NFRW Executive Committee Member, your State Federation President or State FRW representative presents this program.</p> <ul style="list-style-type: none"> • Hold an advocacy program and implement a plan of action to lobby our local, state and /or national elected officials. Earn 3 points. • Participate in a telephone hotline, e-mail, and/or letter writing campaign to promote GOP legislation at the local, state, or national level. Earn 5 points. <i>Documentation—Provide a brief description of the action taken and the legislation involved.</i> • Hold at least one program in 2022 or 2023 in which the state’s National Committeeman, National Committeewoman, State Party Chairman, or local GOP Leaders was invited to explain GOP plans of action. Earn 4 points.
	OCTOBER
	Plan a 2023 NFRW Membership Renewal Drive or Event.
	NOVEMBER
	General Election
	<p>AA Alert</p> <ul style="list-style-type: none"> • Have your club “Support the Troops” by sending care packages or letters to our troops, adopting a service person’s family, donating airfare to fly the service person home during leave, other projects to support the troops with other community organizations, and earn 5 points. <i>Documentation needed--Give a brief description.</i> • Have your club hold an essay contest in local schools to promote Americanism and Patriotism. Earn 2 bonus points.
	DECEMBER
	<p>AA Alert</p> <p>Time to review the results of your club’s membership retention and recruitment.</p> <ul style="list-style-type: none"> • If your club increased membership by a minimum of 10% in 2022, you earn 5 points. (These totals do not count associate members. Your State Federation Treasurer should have accurate records for you to compare club membership totals.) Earn another 5 points in 2023.

	<ul style="list-style-type: none"> • If your club membership increased by 20% or more or more in 2022, you earn 5 bonus points. Earn another 5 points in 2023. • If your club doubled your membership in 2022 or 2023, you earn another 5 bonus points. • If your club had 80% of your 2021 members renew in 2022, you earn 3 points. (Does not include members lost due to extended health care, death or having moved from the area.) Earn another 3 points in 2023.
	<p>Prepare a mock draft of the awards form in the first year of the 2 years to make sure you understand and to eliminate any glitches that might cause missing the deadline. This mock draft is for your records only, do not send it in. If you have any questions, please call the committee member that represents your region. See Achievement Awards form instructions. If your club changes officers now, please be sure to share the Achievement Awards Form to date with incoming officers.</p>
	<p>YEAR END CHECK-UP</p>
	<ul style="list-style-type: none"> • In 2022 and 2023, did your Club Treasurer provide the information needed to update the NFRW's database to the State Federation Treasurer by the deadline established each quarter? Earn 3 points for each year. <i>(Also listed in February activities.)</i> • Do you have club members who participate in the precinct/county GOP organization as either elected or appointed members? Earn 3 points. • Do you have a club member who received an appointment to a local or state party committee or special committee, either temporary or permanent? Earn 2 bonus points. • If your Club President attended a state federation or NFRW president's training, earn 2 points. • If your Club Treasurer attended a state federation or NFRW treasurer's training, add 2 points. <p>Review the Club Achievement Awards form as you continue to plan for reaching the Diamond Level.</p>

Committees needed for Club Achievement Award

Americanism

Armed Services

Bylaws

Campaign/Political Activities

Caring for America

Chaplain

Club Achievement Awards

Fundraising

Legislation

Literacy & Education (MELP)

Membership & Outreach

Parliamentarian

Program

Public Relations/Communications (newsletter, email,
Facebook, Twitter, telephone)