

NORTH CAROLINA FEDERATION OF REPUBLICAN WOMEN

STANDING RULES AND POLICES

1. The official logos of the North Carolina Federation of Republican Women (NCFRW) are trademarks of the NCFRW and shall not be used without permission of the NCFRW President.



2. All materials, printed or otherwise, that have the NCFRW trademark shall have the approval of the NCFRW President twenty-four (24) hours before distribution at the Executive Committee meetings, Board of Directors meeting and conventions.
3. The annual membership year is January 1 - December 31. Membership applications will be processed from January 1 through September 30. From October 1 - December 31, new memberships will not be processed until the first of January per the National Federation of Republican Women.
4. A Republican woman becomes a member by joining her Local Club or through an NFRW at-large membership. Members of a Local Club also are granted membership in their state federations. State federations are chartered under the auspices of the NFRW but operate under their own bylaws. Although independent, the bylaws of the state and Local Club must not conflict with the NFRW Bylaws.
5. A member in good standing is a member who has paid the required dues to the club Treasurer for the current calendar year. As soon as her payment is duly processed by the NCFRW and transmitted in quarterly reports to the NFRW, she shall be given all the privileges of Club membership. She must be a registered Republican in North Carolina, provide a complete address and pay by personal check, cash or credit card.
6. Local Clubs must comply with all NCFRW and NFRW bylaws, procedures, policies, and objectives, irrespective of Local Club bylaws. In any instance where there is a conflict, the NFRW takes precedence over NCFRW and Local Clubs. Compliance is mandatory; no vote is needed by the Local Club.
7. NCFRW membership basic dues are \$25: \$20 are for NFRW and \$5 is retained by NCFRW. Each Club shall determine the total amount of their members' dues and can increase the basic dues for the use of their Club.

8. A Club Treasurer shall send the basic dues of their members to the NCFRW Assistant Treasurer as scheduled for reporting to the NFRW. The first payment will be immediately in January. Each Club will include an annual NFRW service charge of \$15.00. When this payment is processed, the Club will be considered an active Club, and the members included in this payment will be active members of the NCFRW and the NFRW with all membership privileges of these organizations.
9. In an intra-club election, the Club President will remain neutral. All members, including Executive Board members, may publicly endorse and support the candidate of their choice. The President needs to be neutral to conduct the election.
10. In an Intra-Republican Party election, the Club as a whole shall remain neutral, but all members can endorse and publicly support the candidate of their choice.
11. The NCFRW is governed by a Board of Directors, as described in the Bylaws. The Executive Board, consisting of the elected officers, will meet prior to each Board of Directors meeting and may be called at any time to consider pertinent business.
12. The entire Board of Directors must meet three times a year. To be an official meeting, a notice, the "Call," shall be sent by the President by US Mail and email to arrive thirty (30) days before the day of the meeting. The Call should contain: a cover page with notice of official business to be voted on at this meeting; the second page should include information on the cost of the meeting and payment information methods, such as Eventbrite or by check; the third page should include information on the hotel or meeting site; the final page should be a Schedule of Events. Other pages may be included.
13. Board of Director meetings are 2 - 3-hour formal business meetings at which a quorum must be met to conduct business. An appointed Parliamentarian shall be in attendance. An Agenda shall be furnished to the members. The meeting shall include written reports from all the officers, and pertinent Committee reports. All votes taken must follow Parliamentary procedures. These meetings may be virtual, by electronic means, or with a virtual option added to a live meeting.
14. Board of Directors meetings are traditionally held during a weekend, beginning with a Friday night dinner, formal meeting on Saturday morning and closing with a Saturday luncheon. However, the arrangements can be changed to suit the needs of the membership: a one-day formal meeting held on Saturday afternoon to a three-day meeting with a wide variety of workshops, meals and unique events. These arrangements will be made by the President and approved by the Executive Committee.
15. The State President is to be reimbursed by the NCFRW for registration fees, travel and hotel room to visit Clubs and attend NFRW Board Meetings. NCFRW Clubs may pay for the meals of a visiting NCFRW officer.
16. The State President should actively represent NCFRW at all NFRW meetings and encourage the members to participate in all their programs. She should send a list to NFRW of all members who are interested in serving on NFRW Committees. The NCFRW will pay the fee for the President to be a National Regent.

17. Board meetings should be self-sustaining in the structure of fees charged and in covering speakers' fees. There are significant costs involved and should be carefully considered in the budget process.
18. Response to the death of a Board member, Past President, or person with longstanding ties to NCFRW will be between \$50 - \$100, either in a donation to a charity of choice or a floral tribute. The donation may also be made to the Caring for America Scholarship Fund or the Dottie Martin Scholarship Fund.
19. Three members are listed on the NCFRW bank account and are authorized to have credit cards: The President, Treasurer and Assistant Treasurer. The Treasurer must have a receipt for each expenditure. The President and Treasurer should both receive the monthly bank statements and check for accuracy. The Assistant Treasurer will use the credit card to send dues payments to the NCFRW.
20. The Regents program is the major fundraising vehicle for the NCFRW. The dues are \$150, \$250 or \$500 annually. They may be paid in increments decided by the Regents Chairman. It is a tradition to have a special thank-you lunch for the Regents at one of the board meetings each year.
21. The NCFRW established the Dottie Martin Teachers Scholarship Fund in 1991 to honor First Lady Dottie Martin's work and dedication to the families and youth of North Carolina. The Scholarship Fund is an independent 401(c) offering annual scholarships of \$500.00 to a man or a woman presently enrolled and studying the field of education. Its purpose is to attract teachers motivated to cultivate a true love of learning in our young people. The leadership of this committee consists of Past Presidents and others, and the current President is always a member. The NCFRW voted to donate \$500.00 annually to this fund, and additional funds are raised by the committee in a yearly raffle at an NCFRW Board Meeting.
22. The Caring For America Scholarship is a merit-based scholarship to assist eligible children of North Carolina service members wounded or killed while serving from September 11, 2001, until the present. Up to two scholarships of \$1000 each are available. All applicants must attend an accredited NC institution of higher learning. The NCFRW voted to donate \$500 annually to this fund, which maintains a separate bank account.
23. The RISE Awards are given to Clubs that have exceeded their annual membership goals, have a representative attend two NCFRW Board meetings, have service campaign hours and hold a Club project on Education. This award is given at the first Board Meeting of each year.
24. The Tribute to Women Awards is a Biennial event to honor and celebrate an outstanding member of a Local Club for her contributions of time, talent and inspiration to Republican women and the Republican Party. Also, a member who has contributed at the state level is chosen as the NC State Honoree. One member who has served in elected political office is chosen as the Pioneer Award Honoree.

As approved and revised, November 13, 2021, at the NCFRW Board of Directors meeting in Raleigh, North Carolina.